



The Bhagirathi Co-op. Milk Producers' Union Ltd.
Feeder Dairy: P.O-Baharampur: PIN -742101: Dist.-Murshidabad
e-mail: bhagirathi6@rediffmail.com; Website: www.bhagirathimilk.com

BU/E&T/H.VEHICLE/1272

Dated: 24.08.2021

NOTICE INVITING QUOTATION (NIQ)

The Bhagirathi Cooperative Milk Producers' Union Limited (BCMPUL) invites **Quotation** in Two bid systems for entering into rate contract for hiring **dry Bolero vehicle 7 siter** capacities on monthly dry rate basis including drive, helper, maintenance & all other expenses, except fuel & Mobil and toll tax/levies, official work within West Bengal **for a period of 6 months** from the date as mentioned in the engagement letter.

IMPORTANT DATE AND TIME SCHEDULE

Sl.	Particulars	Date and Time
1	Tender Publication Date	24.08.2021
2	Tender Submission Start Date	24.08.2021
3	Tender Submission End Date & Time	30.08.2021 till 05:00 PM
4	Bid Opening Date	31.08.2021 at 9:00 AM

The details of work are given below:

Nature of Work	Service
Scope of Work	Rate contract for hiring BOLERO (7 siter) commercial vehicle on monthly dry rate basis, including driver, helper, maintenance and all other expenses etc. except fuel, mobil, toll tax , for office use within West Bengal.
Important Instruction for Submission of Bid	Technical bid shall be submitted in a separate sealed cover. Similarly, financial bid also will be submitted in a separate sealed cover. Both the cover of the of financial & technical bid shall be kept in a large sealed cover written on top of its "NIQ" reference No . Address to: - The Managing Director of The Bhagirathi Cooperative Milk Producers' Union Limited, Feeder Dairy, Panchanantala, Berhampore, Murshidabad, West Bengal, 742101. Sealed cover will be dropped in a drop box kept at the head office within stipulated date and time on working day.
Area of operation	Within West Bengal.
Contract Period	6 months
Bid Inviting Authority	The Managing Director of The Bhagirathi Cooperative Milk Producers' Union Limited
Estimated Cost of Work	Rate to be offered by the bidder for dry vehicle on monthly basis inclusive of Driver, Helper and Maintenance cost etc. (involve directly& indirectly), except Fuel, Mobil, toll tax and levies. Note:- Fuel would be supplied by Milk Union considering the mileage 10 km per liter as mentioned above. Additionally Rs-0.50/-p/km would be paid by the Milk Union for Mobil. Toll tax on actual basis except penalty charges, if any.

Eligibility Criteria	Credentials: <ol style="list-style-type: none"> 1. Experience: Preference will be given to the bidder having relevant experience in the Government/Govt. undertakings/ Cooperative Dairies/ any Private Dairy. 2. Vehicle Number: Rate should be quoted for Commercial Vehicles only.
Statutory & Non Statutory Documents	<ol style="list-style-type: none"> 1. Company / Trade details, PAN Card & Bank Account, GST (if available). 2. RC Book / Authorized documents along with R.C, in case of hired vehicles. 3. Fitness Certificate, if applicable 4. Insurance Certificate 5. Road Tax Certificate 6. Documents supporting to Identity and Address.
Bid Document	The bid document is available in the official Website of The Bhagirathi Milk Union www.bhagirathimilk.com and Office Notice Board.
Technical Bid Evaluation	The Technical Bid will be evaluated by the Tender Committee. Bidders shall submit all the necessary documents in the Technical Folder which will be verified and evaluated by the Tender Committee.
Financial Bid	Rate shall be quoted in the Financial bid The rate to be offered by the bidder inclusive of all expenses (directly & indirectly), except Fuel, Mobil & Toll tax. The tenderer shall include income tax, GST etc as applicable. No claim whatsoever in this account shall be entertained.
Validity of Bid	180 days
Award of Contract	The bidder selected after evaluation of financial bid by the tender committee will be given Award of Contract, subject to fulfillment of Terms and Conditions provided in the NIQ.
Publication of Tender	<ol style="list-style-type: none"> 1. Website of the Milk Union (www.bhagirathimilk.com) 2. Office Notice Board

The following terms and conditions must be fulfilled by the successful bidder for providing a **Bulero (7 sitter) Commercial Vehicle** on hire in **Monthly Dry Rate** basis. Fuel 1 (one) lt. will be supplied by us (from Fuel Station approved by the milk union) against per 10 km run, Additional Rs.0.50/- per k.m for Mobil will be paid by us. Toll tax, parking charge, if any, also paid along with the monthly bill against submission of original receipt, on actual basis during transit. All others expenses will be borne by the transporter only. Additional fuel (if any) allotted to the transporter, price of such fuel shall be deducted from the transport bill, considering the average monthly fuel price against the respective month only.

1. Tender inviting authority reserves the right of accepting or rejecting one or more tender offer(s) or cancelling the tender without assigning any reason thereof.

2. Car shall be equipped with Fastag facility.

3. Reporting Time for a duty from 6.00 A.M to 4.00 P.M (10 Hours) or 9.00 A.M to 7.00 P.M (10 Hours). Additional charge @ Rs.20.00 per hour beyond 10 hours. Fuel supplied by us 1 liter against 10 km run and Rs. 0.5 per km will be paid by us for mobil in the monthly bill.

4. Requirement of the vehicle for Six months (Except Sunday) without fail as per above mentioned time table w.e.f. the date as be mentioned in the vehicle engagement letter. If required or additional vehicles are required for Sunday or any other day/days, you have to provide the additional vehicles at proportionate dry rate i.e. (Dry monthly rate/30 days = per day dry rate), on existing terms and conditions for that day.

5. Vehicles will ordinarily be deployed within West Bengal, may sometime be deployed elsewhere (Outside of West Bengal). The period of engagement is for 6 months, which may be extended further on by the mutual agreement between vehicle owner and the authority.

6. The vehicle (commercial) must be in Road Worthy condition and must have valid registration Certificate, Insurance Certificate, Pollution Control Certificate, Fitness Certificate, Valid Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.

7. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced and full knowledge regarding route like Kolkata and Siliguri .

8. The Driver should be well behaved, gentle and obedient in nature and carrying adequate fund on behalf of the transporter to meet up the urgent expenditure during transit.

9. The monthly dry rate of car hiring charges inclusive of all expenses i.e. salary of driver, all kind of maintenance cost etc. is to be quoted separately in the Financial Bid information (excluding only fuel and mobil).

10. The Vehicle must achieve fuel efficiency of 10 or above K.M. Per liter. The tenderers quoting higher fuel efficiency i.e., more number of kilometers per liter of fuel consumption will be taken into consideration along with the quoted hiring charges for deciding the cost effective tender offers. Other criteria and terms and conditions will also be applicable for the same. Therefore, all such offers must fulfill the criteria as laid down in the terms and conditions of this tender document.

11. Bids received after the last date of receipt due to postal delay or any other reason there of will not be accepted.

12. The technical bids would first be taken into consideration by a committee. The Technical bids shall be opened on the scheduled date and time in the presence of the bidders or his authorized representatives, if any who wish to be present on the spot at that time. Only one person for each bidder shall be allowed to be present at the time of opening the tender.

13. The Financial Bid of only those tenderers will be opened whose Technical bids are found to be in order. The Financial bids will also be opened in the presence of the bidders or authorized representatives of the technically qualified Service Providers, if any, who wish to be present on the spot at that time. The lowest bidder (L1) in the financial bid would be considered.

14. The authority of the Bhagirathi Milk Union shall reserve the right to annual all bids without assigning any reason at any time.
15. The NIQ containing General Bid Information and Terms and Conditions for Hiring of Vehicles etc. will be available in the office **website: www.bhagirathimilk.com** within the same period.
16. The hired vehicle, during period of contract shall have necessary valid document such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, PAN, Permit, Road tax etc.
17. D.L of the driver shall be available during driving of the vehicle. The Bhagirathi Milk Union shall not be responsible for any damage/loss caused by the hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The owner / successful tenderer, whose vehicle is hired, shall be responsible for all such litigation. Salary of driver, repair and maintenance charges and other cost including taxes etc. (except only toll tax) shall be borne by the successful tenderer / service providers.
18. No advance payment will be made. The hire charges to be paid through online means within 30 days of the next month on monthly basis against duly submission of bill (3 copies) within 5th days of the succeeding month. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential Coolant, Tyres & Tubes, Battery, Food of driver etc. will be borne by the bidder/ transporter.
19. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner (transporter).
20. In case of breakdown for any reasons whatsoever the immediate replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / successful bidder.
21. In case the vehicle does not report in time regularly, the authority will be at liberty to realize the liquidated damages as decided by the Milk Union and also liable to reject/ terminate the vehicle engagement letter / agreement.
22. As per requirement of the milk union, transporter / driver along with vehicle will have to report for duty. No extra payment shall be demanded.
23. The vehicle shall in good running condition during the period of contract.
24. If the services are found to be unsatisfactory, the Milk Union shall terminate the agreement without assigning any reason to the transporter.
25. Either party have the liberty to terminate the agreement, by giving one month prior notice to each other of such withdrawal of service and termination of contract / agreement.
26. If the bidder/ transporter is violates any of the terms & conditions of the contract, milk union shall liberty to impose penalty and realize from the transport bill of the

transporter without assigning any reason thereto.

27. This should be ensured by the Service Provider that the vehicles are kept under optimum running condition and avoid break down / accidents attributable to lack of maintenance / upkeep. The hired vehicles cannot be used for any private / commercial purpose beyond office hours.
28. Log Books shall be maintained and xerox copy of the same are also required to be submit along with the bill by the transporter against the hired vehicle and kilometer reading shall be necessarily recorded in relevant columns and verified with signature regularly.
29. Transporter have also to submits self attested Xerox copy PAN, Aadhar Card, Voter Card, Bank Account etc. at the time of submission of bid.
30. Successful bidder will have to execute an agreement with the authority on Non-Judicial Stamp paper of Rs.50/- (provided by the transporter).
31. Income Tax Act, M.V. Act and Insurance Act applicable and binding upon the transporter.
32. Penalty levied by Police/ Govt. Department/Statutory Bodies etc. for violating the rules and regulations, shall be sole responsibility of the transporter / contractor. Bhagirathi Milk Union shall not responsible for such kind of liability or payment.
33. For damage of any property of the milk union attributable to the driver of the vehicle and penalty shall be imposed and cost of such damage shall be deducted from the transport bill.
34. For any dispute between the farm & Milk Union, the decision of the milk union shall be final and binding upon the transporter.
35. Terms of the WB. Notification No.3564-WT/3M-81/98 Dt-24.11.2008 also applicable.

We look forward to receiving your quotations and thank you for your interest in this project.

Sd/
Managing Director
The Bhagirathi Cooperative
Milk Producers' Union Limited

Copy forwarded to:

1. Office Notice Board
2. MIS Officer for publication in our official website (www.bhagirathimilk.com)